

ORDINANCE NO. 16

COMMISSIONERS BILL NO. 13

(2013)

"An ordinance amending Ordinance 14 (2007)"

**NOW, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF JACKSON, INDIANA:**

Ordinance 2007-14, County Purchasing Procedures Ordinance of the County of Jackson, Indiana shall be amended as follows:

Section 1: 1-19-2. Purchasing Agents.

- (a) For single item purchases of less than \$3,500, the purchasing agents shall be:
 - 1. Each elected official or the individuals designated by each elected official;
 - 2. Each agency supervisor or department head or the individuals designated by each agency supervisor or department head.
- (b) For single item purchases of more than \$3,500, the purchasing agents shall be:
 - 1. The Board of Commissioners, or their designee.
- (c) For purchases of desktop supplies, the purchasing agents shall be:
 - 1. Each elected official or the individuals designated by each elected official;
 - 2. Each agency supervisor or department head or the individuals designated by each agency supervisor or department head.
- (d) For purchases of IT equipment or accessories, the purchasing agents shall be:
 - 1. The Director of Information Technology, or their designee.

Section 2: 1-19-2.1. Authorization.

- (a) For single item purchases of less than \$3,500, a purchasing agent is authorized to make the purchase pending appropriation by the Jackson County Council.
- (c) For single item purchases of more than \$3,500, approval of the Board of Commissioners and appropriation by the Jackson County Council is required to purchase such item.
- (d) For any purchase that requires registration by the State of Indiana or coverage under the insurance policies of the county, approval of the Board of Commissioners and appropriation by the Jackson County Council is required to purchase such item.

Section 3: All prior ordinances or parts thereof inconsistent with any provision of this ordinance are hereby repealed.

Section 4: This ordinance shall be in full force and effect from and after its passage, all as by law provided.

ADOPTED by the Board of Commissioners, this _____ day of June, 2013.

Jerry Hounshel, President

Matt Reedy, Commissioner

Thomas Joray, Commissioner

ATTEST:

Kathy Hohenstreiter, Auditor