

Minutes of
Jackson County Commissioners
April 2, 2013
6:00 p.m.

Commissioner Jerry Hounshel, Commissioner Matt Reedy,
Commissioner Tom Joray

All Commissioners were present for meeting.

Commissioner Jerry Hounshel called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited and a silent prayer observed.

Commissioner Tom Joray made a motion to approve the minutes of the March 19, 2013. Commissioner Matt Reedy seconded. Three (3) yes votes, motion carried.

Commissioner Reedy made a motion to approve the payroll of March 22, 2013 in the amount of \$344,351.94 and Claims for the month of March 2013 in the amount of \$825,350.15. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Commissioner Reedy commented on the progress of the County Juvenile Home and stated that the Grand Opening is scheduled for May 9th, 2013 and that a plaque has been ordered and in process.

Bill Cooler with Cooler Design Inc presented a binder with a proposal for a pre design study for the Courthouse Expansion with the Commissioners. The discussion included information regarding the Courthouse Expansion and a County Dog Facility. The commissioners thanked Mr. Cooler for his time and the information provided.

Tina Carter and Georgetta Carr, with the Brownstown Farmers Market came before Commissioners to ask for permission to move from their current location in front of Brownstown Police Dept to around the Courthouse Square-not on the lawn or with use of facilities inside the courthouse. The Farmers Market would likely start in June and would be held on Saturday mornings until approximately noon. After discussion, the Commissioners did not see any issues with using the sidewalk and parking spots on the square but advised them to contact the Brownstown Town Council as well.

County Attorney, Susan Bevers presented Resolution #6 for approval. Resolution #6 requires Emergency Management to keep a log of property purchased with money received by state grant. The log is for any property purchased over the amount of \$500. Commissioner Reedy made a motion to approve. Commissioner Joray seconded. Three (3) yes votes, motion carried.

County Attorney, Susan Bevers also presented a Grant Agreement for Emergency Management. This grant is for reimbursement from the IN Dept of Homeland Securities of 50% of salaries for fiscal year 2012. Commissioner Reedy made a motion to approve. Commissioner Joray seconded. Three (3) yes votes, motion carried.

County Attorney, Susan Bevers then presented for signing, the Close Out Forms for the Pershing Twp Fire Dept Grant. After discussion, Commissioner Reedy made a motion to approve signing the Close Out Forms. Commissioner Hounshel seconded. Three (3) yes votes, motion carried.

County Attorney, Susan Bevers presented a Technical Service Agreement for approval. This

agreement is with LOW Associates. The Financial and Payroll System for the Jackson County Auditor and Jackson County Treasurer would change from Komputrol to LOW Associates. The agreement has been reviewed by Attorney Bevers. Commissioner Reedy made a motion to approve. Commissioner Joray seconded. Three (3) yes votes, motion carried.

Human Resource Director, Jeff Hubbard came before commissioners to inform them that a new page for the Employee Handbook has been created in regards to the Health Reform Act, where an employee who is considered to be part-time must have under 30 hours per week. An employee who works 30 hours or more is considered full time and eligible for county insurance. Hubbard also asked for guidance in regards to paying an invoice from Barnes and Thornburg. Hubbard then discussed with Commissioners an invoice received from Lorenzo and Bevers that included the time spent with the Petition of Remonstrance process.

Human Resource Director, Jeff Hubbard then discussed employee participation for the first 30 **days of the SIHO - 4 Your Health** Clinic. Hubbard reported that 39 employees had visited with 51 appointments. This is around 20% of employees.

Jackson County Sheriff Mike Carothers, presented the March Jail Report, the March Inmate Meal Expense Report, and the March Dog Detention Report.

Project Manager-Consultant Jason Fee of Janssen & Spaans Engineering, Inc. presented Commissioners with an update of the Courthouse Expansion. He stated that Lewis and Thomas property purchases have been completed with possession to take place in the next few months. He also informed commissioners that there will be 2 appraisals done for each of the 3 properties. The first appraisal has been completed for all 3 properties and the second appraisal is not complete at this time-there is still 1 property remaining that needs to be appraised. Fee also discussed the alley with commissioners stating that a letter needs to be done to notify the Town Council of closure of the alley during demolition of the Thomas property.

Commissioner Joray then presented questions to the commissioners and County Attorney regarding the County Dog Control Policy if the County were to build a dog facility.

The meeting recessed until April 16, 2013 at 9:30AM.

Jerry Hounshel - President

Matt Reedy

Tom Joray

Kathy Hohenstreiter - attest