

Minutes of  
Jackson County Commissioners  
November 20, 2012

Members Present: Commissioner Jerry Hounshel, Commissioner John Schafstall

Others Present: Sheriff Mike Carothers, Attorney Susan Bevers, Deputy Auditor Rita Hinnens

Jerry Hounshel called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited and a silent prayer observed.

John Schafstall made a motion to approve the minutes of the November 7, 2012 minutes as corrected. Jerry Hounshel seconded. Two (2) yes votes, motion carried.

John Schafstall made a motion to approve the payroll of November 16, 2012 in the amount of \$331,767.28. Jerry Hounshel seconded. Two (2) yes votes, motion carried.

Juvenile Detention Center Director John Long presented the Detention Center report for October, 2012.

Jerry Hounshel made a motion to appoint Trena Carter with Administrative Resources as public hearing officer for the Vallonia Storm Drain Project. John Schafstall seconded. Two (2) yes votes, motion carried. Trena also gave an update on the Pershing Township Fire Department project.

Dr. Kenneth Bobb appeared before Commissioners requesting permission to build an addition to the Health Departments garage. Dr. Bobb explained that the expansion is needed in order to house the emergency management vehicle and other equipment. The expansion will be funded by grant monies. John Schafstall made a motion to approve the request. Jerry Hounshel seconded. Two (2) yes votes, motion carried. Dr. Bobb also requested permission to use excess grant monies to replace a 1997 vehicle and purchase a four-wheeler for use in emergency situations. John Schafstall made a motion to approve the request. Jerry Hounshel seconded. Two (2) yes votes, motion carried.

Larry Raymer appeared before Commissioners to discuss the soccer field which is to be set up across from the Highway garage. Mr. Raymer stated that the township will put in the restroom facilities and he will check with the Health Department for proper implementation of the sewer system. John Schafstall made a motion to approve the placement of the soccer field. Jerry Hounshel seconded. Two (2) yes votes, motion carried.

Wilma Wessel with the Brownstown/Ewing Mainstreet (BMES), appeared before Commissioners stating that a survey taken at the Jackson County Fair indicated that people would most like to see a gazebo placed on the courthouse lawn. Commissioners granted permission to proceed once the organization checked with the National Historic Register.

**Highway Supervisor Warren Martin explained the situation with the easements on Floyd Barger's property.** Mr. Barger is requesting that stone be put on his drive. There is nothing written in the easement which refers to the placement of stone. Jerry Hounshel directed Warren to look back through the Commissioner minutes and report back at the next scheduled Commissioners meeting.

Commissioners signed Amendment No. 2 for the contract with Bernard, Lochmueller and Associates for bridge #195. INDOT is requiring as part of the environmental documentation that the contractor:

- 1) Stake the horizontal location of ten geotechnical borings and establish the existing ground elevation at each location.
- 2) Conduct a highway noise analysis in accordance with the INDOT Highway Noise Procedures.

Highway Supervisor Warren Martin gave an update on the work being done on the Rockford Bridge.

Highway Supervisor Warren Martin submitted his recommendations on the following:

- 1) Quotes received for Culverts received from CPI, St. Regis Culvert, Lucas/Ackerman and Civilcom. Recommended the acceptance of all quotes due to location.
- 2) Quotes received for Oils from Jackson/Jennings Co-op and Brownstown Auto. Recommended acceptance of both quotes.
- 3) **Quotes received for Cement received from Shelby Materials and Lee's Ready Mix.** Recommended acceptance of both due to location.
- 4) Bids received for Stone received from Hanson Aggregates Hayden, Hanson Aggregates Scott County, Hanson Aggregate Salem, County Materials and BTI. Recommended acceptance of all due to location.
- 5) Bids received for Asphalt from Dave O'Mara Paving and Milestone. Recommended acceptance of all due to location.
- 6) Bid received for Chip and Seal from Asphalt Materials. Recommended acceptance.
- 7) Bids received for Asphalt Materials received from Terry Materials and Marathon Petroleum. Recommended acceptance of both bids due to location.
- 8) Bid received for Gas from Jackson/Jennings Co-op. Recommended acceptance.

John Schafstall made a motion to approve as recommended all quotes received. Jerry Hounshel seconded. Two (2) yes votes, motion carried. Jerry Hounshel made a motion to accept as recommended all bids received. John Schafstall seconded. Two (2) yes votes, motion carried.

Emergency Management Director Duane Davis requested approval for Fiscal Year 2011 Homeland Security Grant Agreement in an amount not to exceed \$2,200.00. The grant monies are to be used for specific equipment. Jerry Hounshel made a motion to approve. John Schafstall seconded. Two (2) yes votes, motion carried.

Custodian Jana Wessel informed Commissioners that she has received a quote to install a reheat system to help with the temperature control for offices in the Jackson County Annex building. The quote received is for \$6,396.00 and is from Edmondson Mechanical Services Inc. Commissioner directed Jana to contact Edmondson and place them on the Commissioners agenda to answer additional questions.

Human Resource Director Jeff Hubbard presented a list of Commissioners appointments for review. The appointments must be made before the end of 2012. Jeff also informed Commissioners that next Monday begins the open enrollment for SIHO for county employees.

Human Resource Director Jeff Hubbard requested permission to change the job description titles for the Highways District Man to Crew Forman. John Schafstall made a motion to approve the change. Jerry Hounshel seconded. Two (2) yes votes, motion carried.

John Schafstall made a motion to approve a contract with Grunau Company to maintain the fire alarm system at Superior Court I. Jerry Hounshel seconded. Three (3) yes votes, motion carried.

The meeting recessed until December 4, 2012 at 6:00 PM.

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Jerry Hounshel - President

John Schafstall

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Matt Reedy

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Debra Eggeman - attest